

BHG Open Management Meeting 29.01.23

Distribution: To all members & posted on website

Present:

Beki, Pauline, Richard & Deena, Rory, Ruth

	Action
<p>Matters Outstanding:</p> <ul style="list-style-type: none"> • Membership list to be reorganized alphabetically and to clarify subs paid and check standing orders, Kim and Beki to meet separately. <p>Portion leaders to email last years receipts</p> <ul style="list-style-type: none"> • Publicity: Richard volunteered to research sign makers for field gates at both sites • Pauline to chase up seed catalogue and agree what to order with group • Survey needed of existing trees on road frontage and Tony and Doreen's boundaries. Felled oak needs clearing, Beki has discussed with Linda and will contact Kenny. • Richard has forwarded his spreadsheet to Kim, set up to do day to day accounting feeding into portion breakdowns and Companies House Return, still needs a bit of work. • Membership forms to be forwarded to Kim for cross checking sub payments • Website needs review and updating. Agreed to set up a working group session to edit the pages, volunteers please <p>Portion Updates:</p> <p>Goats: Meat is now being distributed by Mark. Fern already showing although some way off kidding (due in March). Blossom still producing milk, once she finishes being milked possibility of moving Ava and Blossom to Rory and Beki's discussed; they need to do some infrastructure eg fencing and shelter. Suggestion that BHg goat team could offer labour. Gavin from Bristol Street Goats is moving back to Lydney and thinking about joining. Milking rota working ok.</p> <p>Bees: Still sleeping</p> <p>Ducks: New flock settling in, possibly 6 ducks and 4 drakes giving no problems at present</p> <p>Veg: Tom is starting a Saturday morning working party 10-12pm (possibly alternating) check with him if anyone is interested in joining.</p> <p>Meadow: Beki is developing a tree planting scheme for the County Council project, submitted scheme needs revising.</p> <p>Finance: Kim, Richard, and Beki to arrange date for separate meeting to report back to next management meeting</p> <p>Company Business:</p> <p>Company Secretary: Rory and Becky considering taking it on, Richard's briefing paper passed to Rory</p> <p>Ongoing:</p> <p>Company Directors: 3 are needed for fundraising purposes, currently Beki, Richard, and Steve. Richard will step down at next AGM as company secretary and director; Beth has expressed an interest.</p> <p>Membership: Renewal due from March 31st, reminder email to be circulated</p> <p>Insurance: Expires 30.12.22 Has been renewed</p>	<p>KS/BH BH/PW/ MM RA PW BH RA KS ALL</p> <p>BH</p> <p>KS/RA/ BH</p> <p>RD/BJ</p> <p>?</p>

Policies:

All reviewed.

Beki to look at redrafting Child and vulnerable adult policy.

First aid: each portion shed to have new first aid box with location sign and list of certified first aiders (Rory and Beki) and mobile numbers, ask membership if anyone is certified and willing to be on the list list.

NB Bee kit to have emergency bee sting remedies.

Amendments to be drafted and circulated to those present for final corrections before publication on the website.

BH**PW****Events:**

Easter Egg Hunt and plant sale 15th April

AGM date tbc (possibly coincide with field banquet)

Bracken bashing May

Field banquet 15th July sub group to organise - Beki, Rory & Becky, Ruth, and Deena so far ask for interest from members when circulating minutes

Preserving workshop autumn

PW**AOB:**

None

Date next open meetings:

Agreed generally every 3rd Saturday of the month

Saturday 25th Feb 4pm @ Beki's

Working Parties:

Goat field 8.30-10.30am Saturdays

Veg Garden 1-3pm Fridays, 10-12 some Saturdays