

**BHG Open Management Meeting (Catch – up) 03.11.21**

Distribution: To all members &amp; posted on website

**Present:**

Beki, Eric, Pauline

	<b>Action</b>
<p><b>Portion Updates:</b> Reports deferred to next meeting</p>	
<p><b>Fundraising:</b> Penni sent an email updating us on her progress. Looking at Awards 4 All for infrastructure projects</p>	
<p><b>Infrastructure:</b> Mains water connection for goat field: New ST quote £155, apply once funding application underway. Quote for works within the boundary to be forwarded, get second quote if possible. Fence repairs: Tom has been asked for a spec and cost estimate for field and garden. Ask Richard who did the last fencing work on the field, is there a quote somewhere? Beki has seen a fund for fencing and will report back.</p>	<b>BH</b>
<p><b>New initiatives:</b> Need to apply separately, any suggestions for funding sources email Penni Community Orchard needs a proper brainstorming session. Pauline to circulate members canvassing interest in putting together proposals to take forward to the general community for further development. Tool Library: meeting needed with Beth to put together list of equipment plus costs, Beki to circulate membership for interest</p>	<b>BH/PW</b>
<p><b>Finance: carried forward</b> Steve's account summary discussed: Richard, Beki , and Steve to meet and set up account reporting procedures. Steve to set the date asap, on zoom ok if in person not feasible. Rents to be paid: Goat Field £220, Veg Field £155</p>	<b>SS</b> <b>SS</b>
<p><b>Membership:</b> Membership spreadsheet checked against accounts for any outstanding subs: John &amp; Kim adjust to £13.45/mth Lucy: Pauline to chase Michele: Beki to check</p>	
<p><b>Matters outstanding:</b> • Insurance: Due for renewal Richard has details and will contact them</p>	<b>RA</b>
<p><b>Communication: carried forward from 07.07.21</b> Kim to be Admin on BHG facebook page, Mark to organise Beki has circulated password for Google drive accessible to management group to use as online storage for : Membership, Accounts, Policies, Constitution Link has been circulated, to try it out, or go to google drive if you have a gmail address</p>	<b>MM/KS</b> <b>BH</b>
<p><b>Events:</b> BHG Christmas Eve social : sing carols to goats 5pm back to Beki's for pies and drinks after. Work party on goat field tba</p>	<b>BH</b>
<p><b>AOB:</b></p>	

Garden Working parties now 1pm -3pm Friday afternoons

**Date next open meeting:** 1<sup>st</sup> December 7pm venue tbc